Questions and Answers

DE ELA/Literacy & Mathematics High Quality Professional Learning - 12/12/2019 7:30:00 AM

Number: 2020-06

Questions and Answers:

Q: Part 2	Posted On:	12/12/2019 1:37:24 PM
Can an organization submit for Part 1 and not Part 2?		
A: Yes	Answered On:	1/17/2020 9:25:04 AM
Q: Pre-designed ELA Content Leader modules	Posted On:	12/16/2019 4:44:28 PM
Are the pre-designed ELA content leader modules something that is provided to us to then facilitate, or are we as an organization required to design these modules for the topics listed in each session and then facilitate them?		
A: The ELA Content Leader Modules are pre-designed and will be provided to the facilitator.	Answered On:	1/17/2020 9:25:42 AM
Q: Creative Commons	Posted On:	12/17/2019 5:13:24 PM
In regards to this criteria on page 10 of Appendix B: Content shall be licensed with the Creative Commons Attribution 4.0 International license required (CC-BY) (https://creativecommons.org/licenses/by/4.0/), our proposed solution is a pre-developed professional development, for which we maintain copyright and intellectual property ownership. This is not an open educational resource, so we will not be able to obtain a license with Creative Commons. Will excepting this term this disqualify our submission?		
A: This could be part of the contract negotiations process with awarded vendor(s).	Answered On:	1/17/2020 9:26:17 AM
Q: Incumbent	Posted On:	12/20/2019 1:41:22 PM
Does DDOE have any vendors/organizations currently providing these services? If so, could I ask the name of the vendor(s)?		
A: This is the first time DDOE is actively seeking a RFP for this scope of work. There are currently smaller contracts in place.	Answered On:	1/17/2020 9:27:02 AM

| **Q: Recurring need** | Posted On: | 12/20/2019 1:42:28 PM |

Is this likely to be a recurring need in the future? Even after the awarded contract from this RFP expires, is it possible that these services would still be needed and therefore bid out again in the future?

| **A:** Yes a recurring need. A future bid would happen at the expiration of this RFP. | Answered On: | 1/17/2020 9:27:41 AM |

| **Q: links to articles** | Posted On: | 1/6/2020 11:36:37 AM |

1) Appendix B
2) paragraphs aren't numbered, under "Universal Required Qualifications", Bullet 4
3) Page number 4
4) Build teachers' and leaders' familiarity with the structure, approach, and key components of an instructional material that is rated "Green" on EdReports (https://edreports.org/) at the time of this proposal.
Would it be possible for the actual article titles to be provided? When the links are clicked on, it just opens to the EdReports site, but not to any specific articles.

| **A:** The link to the EdReports page which houses all evidence guides can be found here: https://www.edreports.org/reports/rubrics-evidence | Answered On: | 1/17/2020 9:28:55 AM |

| **Q: Ed Reports** | Posted On: | 1/6/2020 11:39:30 AM |

1) Appendix B
2) paragraphs aren't numbered, under "Universal Required Qualifications", Bullet 4
3) Page number 4
4) Strong alignment to the definition of HQIM as described by EdReports (https://edreports.org/) and/or strong alignment to the expectations for college-and-career-readiness standards of Foundational skills in ELA as described by EdReports (https://www.edreports.org/reports/?s=ela-foundational-skills)
Would it be possible to provide actual article titles. When the links are clicked on, the Ed Reports site opens, but no specific article opens.

| **A:** The link to the EdReports page which houses all evidence guides can be found here: https://www.edreports.org/reports/rubrics-evidence | Answered On: | 1/17/2020 9:29:25 AM |

| **Q: HQPL Vendor Resource Guide template** | Posted On: | 1/6/2020 12:35:36 PM |

1) Appendix B
2) In various sections
3) on the following pages: 27, 30, 32, 36, 38, 43, 46
4) DDOE ELA & Mathematics HQPL Vendor Resource Guide template
This template is referred to on all of this pages. Is there a format to be followed for information to be included on this template?

| **A:** There is not a specific format, but please include the following information: Title of Professional Learning Session, Description of learning, delivery method, duration, ongoing support options, supports for diverse learners, and maximum number of participants. | Answered On: | 1/17/2020 9:30:06 AM |

Q: Assurances   Posted On: 1/6/2020 2:27:56 PM

1) Appendix B
2) Various sections
3) pages 25, 27, 30, 32, 36, 39, 43, 46
4) These pages all mention 'assurances' as a bulleted item.
Where in the RFP can these assurances be found? There are 6 attachments, but none of these are called
Assurances.

A: Please provide signed statements ensuring authorization to provide the delivery of services outlined in the   Answered   1/17/2020 9:30:59 AM
scope of work.   On:

Q: Number of Cohorts   Posted On: 1/6/2020 3:21:34 PM

Appendix B page 9 states the audience size is 25-50 educators per cohort. How many cohorts will there
be?

A: The cohorts will continue as demand continues.   Answered   1/17/2020 9:31:38 AM
                                                                                   On:

Q: Original Content   Posted On: 1/7/2020 10:42:01 AM

Are we required to create custom courses/professional learning or could an organization use their pre-
designed and established science of reading courses.

A: Contracts will be awarded for needed professional learning aligned to the identified topics, knowledge, and   Answered   1/17/2020 9:32:43 AM
skills within the RFP.   On:

Q: Scope of Work   Posted On: 1/8/2020 2:21:16 PM

1) RFP section III Required Information
2) A. Minimum Requirements, number 2. Vendor shall provide responses to the RFP scope of work...
3) p. 2
4) When it states that the Vendor shall provide responses to the RFP scope of work, is this just referring to
Appendix B, the 'submission requirements' section for each Part? Or is the Vendor also required to address
and submit a response to the 'Scope of Work' section for each Part?

A: The vendor shall provide responses to the RFP scope of work for each part that the vendor is submitting.   Answered   1/17/2020 9:33:16 AM
                                                                                   On:

Q: Cost Section Formatting   Posted On: 1/10/2020 2:41:46 PM

Appendix A, PDF page 63, para 3, #2:
The RFP states "2 electronic copies of the vendor proposal saved to separate USB memory sticks. Copy of
electronic price file shall be a separate file from all other files on the electronic copy." Does the DoE want
the Cost section separated from the Technical section (e.g., 1 binder for Technical and 1 binder for Pricing)
and then the same for the USB or are you looking for 1 binder that has the pricing in a separate tab and a
USB that has the technical proposal file (without the pricing) and a second USB that has the pricing only?
(Or perhaps a third option not noted?)

A:	Yes, on the USB the price file should be separated from the technical file and other attachments. For the paper copy, it can be on a separate page and clearly identified. Some vendors use dividers, but it does not need to be in a separate binder.	Answered On:	1/17/2020 9:33:52 AM

Q: Division of PL Time between In-Person, Virtual, and Online Posted On: 1/10/2020 2:43:42 PM

Appendix B, PDF pages 72-73, table of logistics considerations, Row 1 PL Format:
For Part 1, what is the expected dosage of professional learning time between in-person, virtual, and online (synchronous and asynchronous)? How much time will teachers be able to devote to the professional learning?

A: There is no predetermined formula for in-person, virtual, or online professional learning. Answered On: 1/17/2020 9:34:17 AM

Q: Structure of Cohorts Posted On: 1/10/2020 2:45:06 PM

Appendix B, PDF pages 72-73, table of logistics considerations, row 4 "Timeline":
Is it 1 cohort through the 12-18 month period or are they geographic cohorts situated throughout the state?

A: Cohort 1 consists of 1 ELA group made up of 36 participants and 1 mathematics group made up of 36 participants - both being facilitated at the same geographic location. Additional cohorts can be separate (ELA or mathematics) and situated throughout the state determined by need. Answered On: 1/17/2020 9:35:06 AM

Q: Part 2: Can you just apply for solely ELA or Math? Posted On: 1/10/2020 4:05:52 PM

Part 2: Can you just apply to provide solely ELA or Math support?

Section Number: Appendix B
Page: 65
Text being questioned: Proposers may submit proposals for any number and any combination of the parts and components outlined in this RFP. Each part and component will be scored individually. One or more vendors may be awarded to address individual parts/components. A vendor may be awarded more than one part/component.

A: Yes, you can apply for ELA or mathematics or both. Answered On: 1/17/2020 9:35:43 AM

Q: Funding available for Parts 1 and 2? Posted On: 1/10/2020 4:07:46 PM

Can you provide information about the funding available for Parts 1 and 2 where it's our understanding that the DE DOE intends to award contract(s) based on this RFP?

A: Funding sources vary depending on the need and content. Answered On: 1/17/2020 9:36:06 AM

Q: More information about what should be included in the application in regards to cost for Parts 1 and 2? Posted On: 1/10/2020 4:10:08 PM

Please provide more information about what should be included in the application in regards to cost for Parts 1 and 2.

Section: Appendix B
Page: 76
Text being questioned: Cost appears on rubric for both Parts 1 and 2 with no additional information.

A: The vendor should include all costs they would contract for in order to provide the professional learning.

Answered On: 1/17/2020 9:36:34 AM

Q: What should be included in the application in regards to cost for each Component in Part 3?

Posted On: 1/10/2020 4:12:12 PM

Please provide more information about what should be included in the application in regards to cost for each Component in Part 3. How should cost be represented given the widely variable nature of providing this support in different contexts? Would costs be printed in the Vendor Resource guide?

Section: Appendix B
Page: 91
Text in question: Cost appears on rubric.

A: The vendor should include all costs they would contract for in order to provide the professional learning. Yes, this information will be printed in the Vendor Resource guide for districts.

Answered On: 1/17/2020 9:37:24 AM

Q: Short bios in lieu of resumes?

Posted On: 1/10/2020 4:13:52 PM

May we provide short bios in lieu of resumes for Part 1 and 2?

Section: Appendix B
Page: 74
Text in question: Submit resumes/CVs of individuals who would be responsible for facilitating the PL and for providing logistical support.

A: No.

Answered On: 1/17/2020 9:37:56 AM

Q: Logistics

Posted On: 1/13/2020 10:31:15 AM

Re: Appendix B Part 1, page 9. Table of Logistics Considerations.

How many total state, administrators, and school administrators and teachers will be trained, by category?

A: This number will be determined based on demand.

Answered On: 1/17/2020 9:38:24 AM

Q: Content Leaders

Posted On: 1/13/2020 10:32:26 AM

Re: Part 2 page 15 Scope of Work and following table.

Are "Content Leaders" the trainers that will train most personnel? What portion of the Proposer's training effort will be focused on "trainer-of-trainers"? How many trainers would vendor be expected to train? And how many ultimate trainees are there?

A: The Content Leader professional learning is not a trainer-of-trainer model of professional development. Cohorts could consist of approximately 30 participants (ELA or mathematics) and will continue as the demand continues.	Answered On:	1/17/2020 9:39:21 AM

Q: Intellectual Property Posted On: 1/13/2020 10:34:02 AM

Re: The provisions of Attachment 8, "Delaware DOE Contract"; ppgs 46-47; paragraph 6

The provisions of Attachment 8, "Delaware DOE Contract" seem contradictory with respect to intellectual property of Vendor. How does the DDOE expect to handle vendors' pre-existing intellectual property? Will a licensing arrangement be acceptable? How would preventing access to materials by unlicensed users be ensured?

A: If you take exception to the contract, this should be identified in Attachment 3 and negotiated as part of the contract process. Answered On: 1/17/2020 9:39:45 AM

Q: Training Materials Posted On: 1/13/2020 10:35:25 AM

Re: Appendix B; Part 1, page 9. Table of Logistics Considerations. Materials Section.

Does DDOE expect Vendor to provide materials to training participants that it trains to be used in further training by those individuals? Is DDOE willing to license pre-existing content?

A: This could be part of the contract negotiations process with awarded vendor(s). Answered On: 1/17/2020 9:41:22 AM

Q: Intellectual Property Protection Posted On: 1/13/2020 10:36:44 AM

Re: Part 2, page 15, paragraph 1 and Part 1, page 10, table

If Vendor's intellectual property is loaded on the state-wide Schoology system, how will it be protected from distribution to or access by non-licensed personnel or personnel from unaffiliated school districts from other states? Is DDOE open to licensing arrangement for pre-existing intellectual property owned by proposer?

A: This could be part of the contract negotiations process with awarded vendor(s). Answered On: 1/17/2020 9:41:12 AM

Q: Scope of Work Clarification Posted On: 1/13/2020 10:38:07 AM

Re: Appendix B, Part 2, Facilitation. Page 15 Scope of Work

Is DDOE looking for proposers to develop AND facilitate modules or just to present pre-designed content to the cohorts? Is the "pre-designed" content that is referred to here the same content as developed in Part 1 of Scope of Work?

A: The ELA Content Leader Modules are pre-designed and will be provided to the facilitator. The work in Part 1 is different than the work in Part 2. Answered On: 1/17/2020 9:42:06 AM

Q: Participant Engagement Posted On: 1/13/2020 10:39:18 AM

What steps is DDOE taking to ensure that participants complete the training, whether in person, virtual or online course?

A: DDOE support, follow-up, and oversight will vary based on professional learning experience. | Answered On: | 1/17/2020 9:42:45 AM

Q: HQIM | Posted On: | 1/13/2020 10:40:07 AM

Re: Part 3; page 33; paragraphs 4, 5, 6

At what point may Proposers propose their own HQIM and training related to those?

A: Delaware DOE has a definition of HQIM that will be used for the work outlined in this RFP. | Answered On: | 1/17/2020 10:17:22 AM

Q: Process Timeline | Posted On: | 1/13/2020 10:40:56 AM

The time from when answers to questions are published and final deadline for submissions is only two weeks, which is very short. Will DDOE consider revising the final deadline date?

A: No, the timeline is fixed to ensure awarding when services are needed. | Answered On: | 1/17/2020 9:43:08 AM

Q: Contract Term | Posted On: | 1/13/2020 10:42:02 AM

Re: Contract Terms and Conditions; RFP page 13; paragraph 4 (General Information)

The term of the contract is an initial 15 months with optional year-long extensions. How are training activities envisioned to be divided year-to-year to complete training throughout the state?

A: There is no predetermined division for the variety of professional learning opportunities this addresses. The activities would be divided to best suit the needs of the participants. | Answered On: | 1/17/2020 9:43:37 AM

Q: Submitting Clarification | Posted On: | 1/13/2020 11:11:22 AM

Section Number: Appendix B: Scope of Work
Introduction, RFP Parts and Components

Paragraph Number: 3

Page Number: Appendix B: Scope of Work, page 2 (PDF pg. 65)

Question: We are seeking clarification that submitting for Part 3, Components B, C, and D is acceptable without submitting for Component A.

A: Yes. If the proposer is submitting for Part 3, the proposer can submit for Components B, C, and D only. | Answered On: | 1/17/2020 9:44:31 AM

Q: Award Question | Posted On: | 1/13/2020 11:15:23 AM

Section Number
Appendix B: Scope of Work
Part 3: Support for Delaware LEAs

Paragraph Number 6

Page Number Appendix B: Scope of Work, page 22 (PDF pg. 85)

Text of passage being questioned
DDOE will award the opportunity to contract to any proposers who meet the criteria, which may result in multiple proposers being awarded contracts for each component.

Question
If the high- quality curriculum provider is awarded a contract, will it be the sole source provider for the professional development for its curriculum?

Could a high-quality curriculum provider be asked to provide professional develop for another provider's curriculum? How would understanding of PL content and integrity of implementation be ensured?

A: The DDOE cannot guarantee a vendor would be the sole source provider. Vendors will provide assurances of authorization to provide professional learning.	Answered On:	1/17/2020 9:58:28 AM

Q: Sufficient Knowledge of Curriculum   Posted On: 1/13/2020 11:19:24 AM

Section Number
Appendix B: Scope of Work
Part 3: Support for Delaware LEAs
Component A: Support to Adopt HQIM Aligned to a Strong Instructional Vision

Paragraph Number 1

Page Number
Appendix B: Scope of Work, page 23 (PDF pg. 86)
Appendix B: Scope of Work, page 29 (PDF pg. 92)
Appendix B: Scope of Work, page 34 (PDF pg. 97)

Text of passage being questioned
"Contractor(s) shall provide professional learning to educators that equips them with the foundational,
content-specific knowledge and skill necessary to select materials that support a clear and common vision
of great instruction for the content area, with stakeholder participation in the process (86)."

"Contractor(s) shall provide professional learning to leaders that helps them develop a clear implementation
plan that results in the effective use and support of HQIM (92)."

"Build teachers' and leaders' familiarity with the structure, approach, and key components of an
instructional material that is rated "green" on EdReports (https://edreports.org/) at the time of this proposal
(97)."

Question
If a vendor is awarded a contract for a curriculum other than their own, what is the process to assure
trainers have sufficient knowledge of curriculum?

A: Vendors will provide assurances of authorization to provide professional learning.	Answered On:	1/17/2020 9:46:51 AM

Q: Clarification on DDOE ELA & Mathematics HQPL Vendor Resource Guide Template   Posted On: 1/13/2020 11:29:40 AM

Section Number
Component B: Submission Requirements

Paragraph Number
Last two bullets in list
Page Number
PDF pg. 93
Text of passage being questioned

● DDOE ELA & Mathematics HQPL Vendor Resource Guide template

Question
Can you please clarify what is meant by DDOE ELA & Mathematics HQPL Vendor Resource Guide Template?
Are these forms that are available from the DDOE or are these vendor-provided?

A:	There is not a specific format, but please include the following information: Title of Professional Learning Session, Description of learning, delivery method, duration, ongoing support options, supports for diverse learners, maximum number of participants.	Answered On:	1/17/2020 9:47:33 AM

Q: Clarification on Assurance   Posted On: 1/13/2020 11:33:24 AM

Section Number
Component B: Submission Requirements

Paragraph Number
Last two bullets in list
Page Number
PDF pg. 93

Text of passage being questioned
● Assurances

Question
Can you please clarify what is meant by Assurances? Are these forms available from the DDOE or are these vendor-provided?

A:	Please provide signed statements ensuring authorization to provide the delivery of services outlined in the scope of work.	Answered On:	1/17/2020 9:48:02 AM

Q: Award Question   Posted On: 1/13/2020 11:36:11 AM

Section Number
Appendix B: Scope of Work
Part 3: Support for Delaware LEAs

Paragraph Number 6

Page Number Appendix B: Scope of Work, page 22 (PDF pg. 85)

Text of passage being questioned
DDOE will award the opportunity to contract to any proposers who meet the criteria, which may result in multiple proposers being awarded contracts for each component.

Question
Could a high-quality curriculum provider be asked to provide professional develop for another provider's curriculum? How would understanding of PL content and integrity of implementation be ensured?

A:	The DDOE cannot guarantee a vendor would be the sole source provider. Vendors will provide assurances of authorization to provide professional learning.	Answered On:	1/17/2020 9:45:30 AM

Q: Cost proposal template?   Posted On: 1/13/2020 5:28:11 PM

m. Costs and Payment Schedule, Paragraph 1, p.20 "All contract costs must be as detailed specifically in the Vendor's cost proposal."

Is there a template provided for the cost proposal?

A: The vendor should include all costs they would contract for in order to provide the professional learning. There is no template provided.	Answered On:	1/17/2020 9:50:05 AM

Q: What is budget for Part 1	Posted On:	1/13/2020 5:33:08 PM

m. Costs and Payment Schedule, Paragraph 1, p. 20.
What is the budget for Part 1: Professional Learning on the Science of Reading?

A: There is no predetermined budget.	Answered On:	1/17/2020 9:50:32 AM

Q: What is budget for part 2	Posted On:	1/13/2020 5:34:15 PM

m. Costs and Payment Schedule, Paragraph 1, p. 20.
What is the budget for Part 2: Facilitation of ELA & Mathematics Content Leader Modules?

A: There is not a predetermined budget.	Answered On:	1/17/2020 9:50:53 AM

Q: What is budget for Part 3 components?	Posted On:	1/13/2020 5:38:41 PM

m. Costs and Payment Schedule, Paragraph 1, p. 20.
What is the budget for Part 3: Support for: Delaware LEAs Component A?
Delaware LEAs Component B?
Delaware LEAs Component C?
Delaware LEAs Component D?

A: There is not a predetermined budget.	Answered On:	1/17/2020 9:51:20 AM

Q: Is Part 3 DOE or district funded?	Posted On:	1/13/2020 5:47:08 PM

Part 3 Paragraph 6 p. 85.
"Part 3 is divided into four components: • Component A: Support to Adopt HQIM Aligned to a Strong Instructional Vision. • Component B: Systems-Level Support to Launch HQIM. • Component C: Initial PL for Teachers and Leaders. • Component D: Ongoing PL for Teachers and Leaders."
Question- Is the Delaware DOE providing financial support to districts for Part 3, or are these components district-funded?

A: This information will be provided to districts in support of district-funded work.	Answered On:	1/17/2020 9:51:54 AM

Q: Are all Part 3 components K-12?	Posted On:	1/13/2020 5:50:14 PM

"Part 3 is divided into four components: • Component A: Support to Adopt HQIM Aligned to a Strong Instructional Vision. • Component B: Systems-Level Support to Launch HQIM. • Component C: Initial PL for Teachers and Leaders. • Component D: Ongoing PL for Teachers and Leaders."
Question- What grade levels and content areas are components A through D? Are all components K–12, as well as mathematics and ELA?

A: Yes, the components are for mathematics and ELA, K-12.	Answered On:	1/17/2020 9:55:14 AM

Q: What are grade levels of content leader modules?	Posted On:	1/13/2020 5:54:07 PM

Part 2 Paragraph 1, p.78
"DDOE seeks to obtain competitive proposals from qualified Proposers who are interested in facilitating pre-designed ELA and/or math Content Leader modules to cohorts of Delaware educators."
Question- What grade levels are the ELA and math content leader modules? Are modules K–12?

A: Yes, K-12.	Answered On:	1/17/2020 9:59:50 AM

Q: Have modules been delivered previously?	Posted On:	1/13/2020 5:56:59 PM

Part 2 Paragraph 1, p.78.
"DDOE seeks to obtain competitive proposals from qualified Proposers who are interested in facilitating pre-designed ELA and/or math Content Leader modules to cohorts of Delaware educators."
Question- Have these modules been delivered previously?

A: The first cohort is being delivered presently.	Answered On:	1/17/2020 10:00:25 AM

Q: Submit a single or separate proposal?	Posted On:	1/13/2020 5:59:49 PM

RFP Parts and Components, Paragraph 4, p.65.
"Proposers may submit proposals for any number and any combination of the parts and components outlined in this RFP. Each part and component will be scored individually."
Question- If a vendor chooses to submit for all parts/components, should the vendor submit a single proposal or should the vendor submit a separate proposal for each part/component?

A: Please submit a single proposal. Within the proposal each part/component should be separated out as it will be scored individually.	Answered On:	1/17/2020 10:05:59 AM

Q: Submit same reference in multiple parts?	Posted On:	1/13/2020 6:01:33 PM

RFP Parts and Components, Paragraph 4, p.65.
"Proposers may submit proposals for any number and any combination of the parts and components outlined in this RFP. Each part and component will be scored individually."
Question- If a vendor chooses to submit for all parts/components, may the vendor use the same reference in multiple parts, if applicable?

A: Yes, the same references may be used.	Answered On:	1/17/2020 10:06:40 AM

Q: How many cohorts does the DOE anticipate?	Posted On:	1/13/2020 6:03:44 PM

RFP Part 1, Row 3, p. 72.
"25–50 educators per cohort"
Question- How many cohorts does the DOE anticipate?

A: Number of cohorts will depend on demand.	Answered On:	1/17/2020 10:07:12 AM

Q: LEA Selection	Posted On:	1/14/2020 1:33:13 PM

What is the process for selecting the LEAs that will participate in the Part 3 programming?

A: There is no selection for LEA participation. This information will be provided to LEAs in support of their efforts to adopt, launch and/or support teachers in the implementation of high quality instructional materials through high quality professional learning.	Answered On:	1/17/2020 10:08:06 AM

Q: Details on Summer Intensive	Posted On:	1/14/2020 1:34:50 PM

Part 3C

How does the timeline for the summer intensive coincide with initial PL for Teacher Leaders?

A: A timeline will be determined with the awarded vendor(s).	Answered On:	1/17/2020 10:08:43 AM

Q: Overlap Between Parts 2 & 3?	Posted On:	1/14/2020 1:35:58 PM

How does participation/programming in Part 2 overlap and interact (if at all) with Part 3?

A: Part 2 and Part 3 do not overlap or interact.	Answered On:	1/17/2020 10:09:29 AM

Q: When work start for Parts 1 and 2?	Posted On:	1/14/2020 3:04:59 PM

When would work start for Parts 1 and 2?

Page references: Page 1 notes tentative decision on award in March; page 14 notes a 15-month initial contract.

When would work start for Parts 1 and 2?

A: Work will begin once vendors are awarded and contracts are signed.	Answered On:	1/17/2020 10:09:59 AM

Q: LEA Selection	Posted On:	1/14/2020 3:15:01 PM

Part 3
Paragraph 4
Page 22
Text of passage being questioned"DDOE seeks to obtain competitive proposals from qualified Proposers who are interested in providing teachers and leaders in individual schools, individual districts, groups of schools, and/or groups of districts with the PL and support needed to adopt and implement HQIM."

Question: What is the process for selecting the schools, districts groups of schools/districts that will participate in the Part 3 programming?

A: There is no selection for LEA participation. This information will be provided to LEAs in support of their efforts to adopt, launch and / or support teachers in the implementation of high quality instructional materials through high quality professional learning.	Answered On:	1/17/2020 10:10:34 AM

Q: Overlap between Parts B & C	Posted On:	1/14/2020 3:31:47 PM

Part 3C & 3B
Paragraph 1
Page 34
Text of passage being questioned "Contractor(s) shall provide initial/introductory professional learning for teachers and/or leaders that builds their familiarity with the structure, approach, and key components of the HQIM."

How does the timeline for the 9 days of PL in Part 3B coincide with initial PL for Teacher Leaders in Part 3C? Does program need to align in any way or should there be any overlap?

A: Part 2 and Part 3 do not overlap or interact.	Answered On:	1/17/2020 10:11:06 AM

Q: Current Partner	Posted On:	1/14/2020 5:56:36 PM

Is anybody currently performing this scope of work or a substantially similar scope of work for the Delaware Department of Education?

A: This is the first time DDOE is actively seeking a RFP for this scope of work. There are currently smaller contracts in place at this time.	Answered On:	1/17/2020 10:11:38 AM

Q: Pre-Existing Licensure	Posted On:	1/14/2020 5:57:00 PM

Section III:A:1 Paragraph 2, Page 2: "Prior to the execution of an award document, the successful Vendor shall either furnish the Agency with proof of State of Delaware Business Licensure or initiate the process of application where required." Will pre-existing Licensure be a factor in awarding the bid, or will the bid be awarded irrespective of pre-existing Licensure, with Licensure becoming a requirement to then receive a contract?

A: No, having a business license is not factored into awarding. A business license will be needed prior to contract being executed.	Answered On:	1/17/2020 10:12:10 AM

Q: Word Limit	Posted On:	1/14/2020 5:57:22 PM

Appendix B, Universal Submission Requirements, Page 4 (Page 67 of entire document): "All Proposers, regardless of the parts and components of this RFP for which they choose to submit a proposal, must respond to the following prompts (limit 1200 words):" Is the 1200 word limit for responding to all of the four questions together, or 1200 words for each question?

A: The 1200 word limit referred to in the question is for responding to all four questions together.

Answered On: 1/17/2020 10:13:00 AM

Q: Budget

Posted On: 1/14/2020 5:57:49 PM

What is the budget for this project? If the budget is a single budget for all components of the project, please respond with that number. If there is a separate budget for each component, please provide each individual budget.

A: There is no predetermined budget for any portion of this RFP.

Answered On: 1/17/2020 10:13:28 AM

Q: In Person, Virtual, Online

Posted On: 1/14/2020 5:58:12 PM

Appendix B, Part 1, Page 9 (Page 72 of entire document) "PL Format: In Person, Virtual, Online" Does this mean that the PL format can be any one of these three formats, or that the PL must include elements of each of these three formats?

A: The professional learning format can be either of these three formats.

Answered On: 1/17/2020 10:14:03 AM

Q: Audience Type

Posted On: 1/14/2020 5:58:30 PM

Appendix B, Part I, Page 9 (Page 72 of entire document) "Audience Type: Pk-4 teachers, reading specialists, reading interventionists, and school and district leaders". Confirming, does this mean the PL will include teachers in Pk, K, 1, 2, 3, and 4? Will all of these kinds of audience members be combined in the same cohorts, or will cohorts be separated into different groups?

A: This could be determined by the topics and content being provided.

Answered On: 1/17/2020 10:14:29 AM

Q: Audience Size

Posted On: 1/14/2020 5:58:48 PM

Appendix B, Part I, Page 9 (Page 72 of entire document) "Audience Size: 25-50 educators per cohort" How many total cohorts do you anticipate?

A: Number of cohorts will vary based on demand.

Answered On: 1/17/2020 10:14:54 AM

Q: Contracting With:

Posted On: 1/14/2020 5:59:29 PM

Please answer separately for each component of this work: Part I, Part II, Part III Component A, Part III Component B, Part III Component C, and Part III Component D: For all components of this work, will the winner contract directly with the Delaware Department of Education, or will the winner be given the ability to contract with individual schools and districts through the Delaware Vendor Guide?

A: Awardees to Part 3 will be published in the Vendor Guide - being given the ability to contract with individual schools and districts.	Answered On:	1/17/2020 10:15:23 AM

Q: Module Design — Posted On: 1/14/2020 6:00:52 PM

Appendix B, Part II, Purpose and Background, Page 15 (Page 78 of the entire document) "Contractor shall facilitate nine (9) days of PL for ELA educators using the pre-designed ELA Content Leader modules and/or nine (9) days of training for math educators using the pre-designed math Content Leader modules." Has the Delaware Department of Education already finished designing the Math and ELA content modules? If so, please list any other vendors they have worked with to design the modules.

A: Yes, the Content Leader modules have been designed.	Answered On:	1/17/2020 10:15:54 AM

Q: Specific Curriculum — Posted On: 1/14/2020 6:01:44 PM

Are the Content Leader Modules currently aligned to any curriculum? Are they able to be customized for different curricula?

A: The current content leader modules are designed to curriculum flexible using HQIM and to be relevant to the participants involved.	Answered On:	1/17/2020 10:16:18 AM